

TIMEKEEPER'S RECORD FORM

PREPARED SPEECHES

#	NAME OF SPEAKER	SPEECH TITLE	ANY NOTES FOR REPORT	TIME ALLOWED	TIME TAKEN
1					
2					
3					
4					
5					

TIMEKEEPER'S RECORD FORM

EVALUATIONS

#	NAME OF EVALUATOR	SPEAKER EVALUATED	ANY NOTES FOR REPORT	TIME ALLOWED	TIME TAKEN
1					
2					
3					
4					
5					

NAME OF TOPICS EVALUATOR	ANY NOTES FOR REPORT	TIME ALLOWED	TIME TAKEN

TIMEKEEPER'S RECORD FORM

TABLE TOPICS

#	NAME OF SPEAKER	TOPIC / QUESTION	ANY NOTES FOR REPORT	TIME ALLOWED	TIME TAKEN
1					
2					
3					
4					
5					

TIMEKEEPER'S RECORD FORM

TABLE TOPICS (CONT.)

#	NAME OF SPEAKER	TOPIC / QUESTION	ANY NOTES FOR REPORT	TIME ALLOWED	TIME TAKEN
6					
7					
8					
9					
10					